

Mokonon Mattews Michael

Junior Data Analyst

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EDUCATION

DATA CAREER JUMPSTART

November 2022 - Present

Bootcamp – Data Analytics

Relevant Courses: Data analytics, Excel, SQL, Tableau, Python

ARDEN UNIVERSITY

Berlin, Germany

Master of Science

January 2022

IT Security Management

Relevant Coursework: Cloud Systems and Application, IT Security Management, IS Governance, Risk Management, Operating Systems.

LIMKOKWING UNIVERSITY

Malaysia

Bachelor of Science

July 2015

Major in Software Engineering; Minors in Multimedia

Relevant Coursework: Database System, Data Communication and Networking, Business Communication Skills, Database Design and Management, Mathematics for Computing

WORK EXPERIENCE

Upvest GmbH

Data & Analytics Intern

January 2023 – Present

- Solved data use cases with stakeholders in 6+ departments
- Collaborated with 5 data engineers in building data pipeline
- Supported data lineage and data quality management
- Conducted analysis of large data sets to identify trends, correlations, and patterns
- Worked with stakeholders to understand business needs and translated them into actionable Looker dashboards, saving 17 hours of manual work each week.

Klem AI Consultant

Data Analyst Intern

August 2022 – December 2022

- Co-ordinated with the development of consistent tracking and data acquisition
- Collected and cleaned unstructured data from 20+ sources to build the foundation of the product
- Defined and standardizing new data collection processes for the use in future operations and insight generation
- Interpreted data to tackle business challenges and communicated key findings to stakeholders
- Collaborated with data engineers in data modeling, data mapping, and data flow
- Created new table, indexes, synonyms, and sequences needed in product development

ASAMCO

Operation Coordinator

Saudi Arabia

July 2017 – October 2020

- Generated and analyzed more than 75 client data to improve customer satisfaction by prioritizing customer base
- Analyzed employee data to reduce overtime saving the company more than SR 8000 monthly
- Prepared company database and payroll for over 200 employees
- Managed 25 projects within budget and timelines
- Coordinated and prepared the daily business activities between 5 departments and operations
- Communicated with internal staff to ensure project delivery, negotiated delays, or resolved roadblocks
- Visualized and reported key findings with stakeholders using power point to address business issues

Human Resources Officer

June 2016 – July 2017

- Facilitated the development and implementation of HR initiatives and systems
- Created and implemented onboarding plans conferring to company requirements
- Assessed and structured employee database according to policy and legal requirements
- Maintained database, updated permissions, and privileges for 20 employees across 5 departments
- Generated payroll for over 200 employees including adjustments when required

CERTIFICATION

Google Data Analytics

Coursera certificate | August 2021 – January 2022

Relevant Coursework: Data Analysis Platforms, including SQL, R, Tableau, and excel

Skills

- Math – Statistics and Probability
- SQL
- R
- Python
- Tableau
- Web Scrapping
- Looker
- Data warehousing
- Data Mining
- Power BI
- MS PowerPoint
- Google data studio
- Data Modeling

Languages

Fluent in English, Arabic. Tigrinya